विषय /Subject: Offer of Provisional Admission to the Ph.D. Programme for the Spring Session 2023-24

प्रिय चयनित उम्मीदवार/Dear selected Candidate,

Congratulations! For your selection to take admission into the Ph.D programme of the Institute.

Admission information:

1. **Date of reporting to the Institute and allotment of hostel (in person): 01-01-2024 (Monday).**
2. **Date of Registration/ Admission (in persona) : 02-01-2024 (Tuesday), Time : 09.30 A.M. onwards Venue: Academic Section, 2nd Floor, Main Building, IIT Bhubaneswar, Permanent Campus at Argul, Khurda-752050, Phone: 06747134466**
3. **The admission fee payment (Institute Fee) link will be informed to the selected candidates shortly. After successful fee payment, please keep a copy of the payment proof and produce the same at the time of Registration /admission. In case any payment issue arises, you can make payment at the time of Registration through UPI/QR Code.**
4. **After reporting and completion of Registration / admission in the Academic Section, Candidates have to create his/her profiles in ERP for which they will be provided email Id and password.**
5. **Please note that your admission is provisional subject to verification of original documents as per *Annexure-A (Clause-A)* and satisfying the eligibility requirements, as applicable. Selected Candidates must submit one–set of self-attested photocopies of all documents at the time of verification.**
6. **Sponsored candidate selected under the fellowship type UGC-CSIR/UGC-JRF/Project/DST-Inspire/External Sponsored etc. must submit the sponsorship certificate (in original) from their respective organization / Institute failing which, they will not be allowed to take the admission.**
7. **Please note that this offer of admission will stand automatically cancelled in case you fail to complete registration & payment of fees as per the above deadline. Institute reserves the right to terminate the candidature at any point of time in case of submission of false documents or suppression of facts.**
8. On joining confirmation, students will be entitled to receive monthly assistantship subject to fulfilling the eligibility criteria and other conditions, as per MoE guidelines. You are entitled for accommodation in Hostel subject to availability.
9. You will be governed by the rules of the Institute and have to abide by the same.

N.B. After joining the Programme, students have to use only their allotted Institute Email Id for all official correspondence.

Please visit website of the institute at www.iitbbs.ac.in for further updates in this regard. Contact E-mail Id: academic.phd@iitbbs.ac.in & **: Ph.: 0674-713-4466** for queries on registration/admission.

With best wishes*,*   *Sd/*
                                                                                     Deputy Registrar (Academics)

IMPORTANT INFORMATION

A. Documents to be Produced at the time of Admission/Registration along with one set of self-attested photocopy

a) Admission offer letter.
b) GATE score card in original.
c) Certificates and Mark sheets of all qualifying examinations (Matriculation onwards).
d) Candidates unable to submit the qualifying examination certificate are required to provide provisional certificate or a course completion certificate duly signed by the Head of College/Department of the concerned institution.
e) Persons with disability (PWD) certificate as per the Govt. of India, latest format (for PWD category students) (if applicable).
f) Project Offer Letter /Project Joining Report (For project applicant only)
g) Relieve order/ Resignation acceptance letter from the present employer, if employed.
h) SC/ ST/OBC (NCL)/ EWS certificate as per the Govt. of India format issued by a Competent Authority. The OBC (NCL) certificate in the prescribed format should have been issued after **01.04.2023** by a Competent Authority (if applicable).
i) Latest parental Income certificate issued by <u>Tahasildar/ S.D.O./ any other equivalent officer</u>/copy of <u>ITR filed by the parents.</u>
j) Updated Curriculum Vitae.
k) Four copies of your recent passport size color photograph (write your name on the backside of each photograph) to be submitted on physical reporting.
l) Fee Deposit Slip (online fee payment for Institute fee and Hostel fee)
m) Filled scanned copies of forms (download from the institute website <u>(www.iitbbs.ac.in/phd.php) & take printout fill with pen & sign.</u>
   1. Student's biodata **(Annexure I)**
   2. Student's undertakings and guardian's declaration **(Annexure II).**
   3. Medical fitness certificate from a registered medical practitioner in (**Annexure IV)** with all health test reports.
   4. Declaration for sharing of student's academic performance with parents **(Annexure-V)**
   5. Anti-Plagiarism Policy **(Annexure VI)**
   6. Use of Campus Internet facility only for academic purpose **(Annexure-VII)**
   7. Photocopy of Aadhar seeded bank passbook (meet your Bank Manager for clarification) with photocopy of Aadhar card and account details in **(Annexure XI)**

B. Fees to be paid for admission: Students have to pay both Institute and Hostel Fee as detailed in below table

SI. No.	Particulars	Amount (₹)		
		For General/EWS/OBC-NCL Category	For SC/ST/ PwD Category	Sponsored (All categories)
	INSTITUTE FEES			
1.	Institute Fees	₹17,290/-	₹14,790/-	₹16,790/-
2.	Caution Money Deposits (Refundable)	₹12,000/-	₹12,000/-	₹12,000/-
3.	Hostel Overhead Charges	₹8,500/-	₹8,500/-	₹8,500/-
	Total	**₹37,790/-**	**₹35,290/-**	**₹37,290/-**
	HOSTEL FEE			
1.	Hostel Mess Advance	₹18,000/-	₹18,000/-	₹18,000/-
	Total	**₹18,000/-**	**₹18,000/-**	**₹18,000/-**

C. Mode of Fee Payment: Online: (Institute Fee & Hostel Fee)

(1) **Institute Fee: (payment link will be provided soon)**
₹37,790/- (General/EWS/OBC-NCL category) or **₹35,290/- (for SC/ST/PwD category)** or **₹37,290/- (Sponsored (all categories))**

(2) **For payment of Hostel Fee only : Click the below link for online payment of Hostel Fee: ₹18,000/- for all categories.**
   http://www.iitbbs.ac.in/hostel_payment.php

(3) Students availing bank loan can pay Institute Fee through NEFT with following details.

   Login to the ERP, click on the Payment menu on the left side, verify details, press "Next", press "Pay" and generate NEFT Challan and follow the instructions there in. (Please enter Institute email id only)