



**भारतीय प्रौद्योगिकी संस्थान भुवनेश्वर**  
**INDIAN INSTITUTE OF TECHNOLOGY BHUBANESWAR**  
**प्रशासनिक भवन, अरगूल , जटनि, भुवनेश्वर – 752050**  
**ADMINISTRATIVE BUILDING, ARGUL, JATANI – 752050**

**Limited Tender Enquiry**

Tender Enquiry No.: IITBBS/S&P/ENQ/INTER IIT SPORTS MEET/B/2023/10, Date:3/11/2023

To,

**Sub: NOTICE INVITING TENDER FOR SELECTION OF AGENCY FOR OUTDOOR CATERING SERVICES FOR IIT BOMBAY CONTINGENT OF 56<sup>TH</sup> INTER IIT SPORTS MEET TRAINING AT IIT BHUBANESWAR.**

**Dear Madam/Sir,**

Sealed bids are invited for providing outdoor catering services for Inter IIT Sports Meet at Institute Campus, Argul, Jatani 752050. Kindly submit your best offer in sealed condition at the following address **on or before 10.11.2023 @11.30AM.**

**Assistant Registrar (S&P)**

**IIT Bhubaneswar, S & P Section, Administrative Building,  
3<sup>rd</sup> Floor, Argul, Jatani – 752050**

**TERMS AND CONDITIONS:**

- 1. End time & date for bid submission: 11.30 AM 10/11/2023.**
- 2. Time and date for bid opening: 12.15 PM 10/11/2023.**
3. Please mention the enquiry no. & due date on the top of the envelope.
4. Please submit copy of your PAN and Goods & Services Tax (GST) registration certificate etc., with your offer.
5. Quotation document (s) and all enclosures must contain the signature of the competent authority of the firm.
- 6. Catering serving Dates: As per Annexure –I.**
7. The serving personnel should be professional (Hotel Management professionals) and having neat & clean and well-maintained uniform with proper dress code.
8. The caterer must have Food License for outdoor catering and submitted a copy along with bid.
9. Quality of the Food should be hygienic and tasty.
10. Institute will provide Water and Electricity. Agency may clearly mention the kitchen and dining area in their bid.
11. Bidders must submit the Technical bid of Caterers Profile in the format prescribed in **Annexure-II.**
- 12. RATES:** Rates quoted for items as per Price bid format as per **Annexure – I** must be on for IIT Bhubaneswar, on FOR IIT Bhubaneswar Basis.
- 13. TERMS OF PAYMENT:** 100% Payment will be made within 30 days from the date of completion of the event and submission of the bills.
14. The Caterer shall solely responsible for unhygienic any damage and losses due to outdoor catering services within the campus.
15. IIT Bhubaneswar reserves the right to accept or reject or cancel any or all enquiries or quotations at any stage without assigning any reason thereof.

**Yours Faithfully**

**Asst. Registrar(S&P)**

**Tender Enquiry No.: IITBBS/S&P/ENQ/INTER IIT SPORTS MEET/B/2023/10, Date: 03/11/2023**  
**Sub: NIT FOR OUTDOOR CATERING SERVICES FOR INTER IIT SPORTS MEET TRAINING**  
**Price BID: Menu for Contingent from 25<sup>th</sup> November 2023 to 7th Dec 2023**  
**Date - 25/11/2023 to 07/12/2023**  
**Contingent Number - Approx.69 Nos**

SI NO	BREAKFAST			Quoted Price in INR per plate
1.	SI No.	Day	Special Items	Common Items
	1	Day-1	Puri Sabji (Sweet-Rasgulla/Gulab jamun)	Cereals ( Corn Flakes/musell/chocos), Milk, 2 eggs/2 Banana /2 orange , (1 apple common) ,Tea, Coffee, Bourn-Vita, Bread (Brown Bread,Normal Bread), Butter, Jam, Oats, Sprouts, Curd.
	2	Day-2/5/9/13	Aloo Paratha with Curd & Pickle /Idli, Vada with Sambar & Chutney	
	3	Day-3/6/10	Uttapam with Sambar & Chutney/ Puri Sabji, Ghee Halwa	
	4	Day-4/7/11	Masala Dosa, Plain Dosa with Sambar Chutney/ Poha, Jalebi	
5	Day-8/12	Plain Paratha, Egg Bhurji, Paneer Bhurji		
<b>LUNCH</b>				
	SI No.	Day	Special Items	Common Items
	1	Day-1	Biriyani (Paneer/chicken)	Rice (Fine Quality rice), Tawa Roti (Ashirwad atta), Salad, Curd, Dal, Green Vegetable Sabji(Dry), Sambar, Green Salad, Papad, Pickle
	2	Day-2/6/10	Egg Curry / Malai kofta	
	3	Day-3/7/10/11	Chicken Butter masala / Paneer Butter Masala	
	4	Day-4/8/12	Fish Curry / Veg Kolhapuri with paneer	
	5	Day-5/9/12/13	Kadhai Chicken / Kadhai Paneer	
<b>Evening Snack</b>				
	1	All Days	Tea, Coffee/Juice	
<b>DINNER</b>				
	SI No.	Day	Special Items	Common Items
	1	Day-1	Chilly Chicken, Paneer Manchurian, Boondi Raita	Rice, Tawa Roti, Salad, Dal, Green Vegetable Sabji(Dry), Sweet, Veg Fresh Soup, Green Salad, Papad, Pickle
	2	Day-2/5/8/12	Chicken Curry, veg pulao, Malai Kofta, Paneer Butter Masala	
	3	Day-3/6/09/13	Veg fried Rice, Gobi manchurian, Shahi Paneer	
	4	Day-4/7/	Chicken curry, veg pulao, Kaju Paneer	
	5	Day-11	Gala Dinner (5th December)	
<b>Total Price</b>				
<b>Add: Labour charge / Transportation / any other charges, if any</b>				
<b>Add GST @ ..... %</b>				
<b>Grand Total (FOR IIT Bhubaneshwar)</b>				
<b>(Rupees</b>				<b>only)</b>

SI No	<b>GALA DINNER</b> (Date 05/12/2023, 8:00 PM) <b>Contingent Number - Approx.125 Nos</b>				
2.	<b>STARTER MENU</b>	<b>MAIN COURSE</b>		<b>DESSERT</b>	<b>Quoted Price in INR per plate</b>
	<b>Veg Soup:</b> Sweet corn soup	1) Chicken Pakoda (Bone less)	1) Jeera Rice 2) Veg Biryani 3) Chicken Dum Biryani	1) Onion, Tomato, Cucumber	1) Gulab Jamun/Rasmalai
	<b>Non Veg Soup:-</b> Chicken Soup	2) Paneer Fingers 3) Crispy Corn Fried	1) Roomali Roti 2) Tandoori Roti/ Butter Tandoori Roti 3) Butter Naan	2) Fried Papad 3) Plain Curd	2) Ice Cream (Butter Scotch & Vanilla with Chocolate Syrup)
		4) Welcome Drink (Fruit Punch)	1) Kadai Chicken 2) Paneer Kaju Masala & Mixed Vegetables 3) Dal Fry	4) Salt, Sugar, Pepper & Lemon	
	<b>Total Price</b>				
	<b>Add: Labour charge / Transportation / any other charges, if any</b>				
	<b>Add GST @ ..... %</b>				
	<b>Grand Total (FOR IIT Bhubaneshwar)</b>				
	<b>(Rupees only)</b>				

(It is mandatory to quote for both SI no 1 & 2)

PAN No.:  
GST Registration No.:

Signature:

Name of the Bidder:  
Affix Rubber Stamp of the firm:

Date:  
Place:

**TECHNICAL BID - CATERERS PROFILE**

Tender Enquiry No.: IITBBS/S&amp;P/ENQ/INTER IIT SPORTS MEET/B/2023/10, Date: 03/11/2023

**SUB: NOTICE INVITING TENDER FOR SELECTION OF AGENCY FOR OUTDOOR CATERING SERVICES FOR INTER IIT SPORTS MEET TRAINING AT IIT BHUBANESWAR**

Due Date for Tender: 11.30AM 10/11/2023

Opening Date &amp; Time: 12.15 PM 10/11/2023

Sl.No	Description	Information	
1a	<b>Name of the Caterer/Agency</b>		
	<b>Complete Address:</b>		
	<b>Phone No.</b>	<b>E-mail ID</b>	
1b	<b>Contact Person / Representative of firmName</b>		
	<b>Designation</b>		
	<b>Phone</b>	<b>Mobile Phone:</b>	
1c	<b>Type of Organization</b> <i>(Whether proprietorship, partnership, Private Ltd. Company or Co-operative bodyetc. In case the applicant is a non-individual, certified copy of a Partnership deed/ Certificate of Incorporation/ Certificate of Registration issued by the Registrar of Cooperative Societies/as the case may be enclosed)</i>		
1d	<b>Name of the Proprietor, Partners/ Directors of the applicant with addresses and phone numbers</b>		
2a	<b>License No:</b>	<b>Registration No &amp; Date:</b>	
	<b>PAN:</b>	<b>GST:</b>	
	<b>(Enclose copies of above)</b>		

**ANNEXURE – III (page 2/2)**

Tender Enquiry No.: IITBBS/S&P/ENQ/INTER IIT SPORTS MEET/B /2023/10, Date: 03/11/2023

**Sub: NOTICE INVITING TENDER FOR OUTDOOR CATERING SERVICES TRAINING.**

2b	<b>Proof for payment of income tax and service tax (last three years)</b> (copy of income tax and service tax payments to be enclosed)	
3	<b>Whether Quality Certification obtained for any of the Food courts/ Dining facilities/Catering services provided</b> (If Yes, copy to be enclosed)	
4	<b>Turnover per annum Rs. (in Lakhs)</b> Must have an annual turnover of <b>Rs. 50.00 (Fifty) Lakhs</b> or more for each financial year, only from <b>Catering Services</b> during the last three financial Years [ 2020-21,2021-2022 & 2022-23] in the books of Account and need to submit Audited Profit & Loss Accounts and Balance Sheet of the Caterer during 01.04.2020 to 31.03.2023..	
5	Must be in Catering Services since last 5 years and have provided catering service to reputed Educational Institutions ,corporate organizations and organized VIP events/parties.	
6	The caterer must submit the work order or Invoice copy for the proof for providing service as mentioned at SI No-5 . <b>These documents are one of the most important part for evaluation of the Technical bid.</b>	
7	The Caterer must submit an undertaking that the Catering Agency has not been blacklisted in any organization and no case is pending with the police or in court of law against their name	

**Date and Signature with Seal of the bidder**

**Applicant not providing details or with insufficient details shall be rejected**