



# भारतीय प्रौद्योगिकी संस्थान भुवनेश्वर

## INDIAN INSTITUTE OF TECHNOLOGY BHUBANESWAR

### (Academic Section)

**सूचना/NOTICE NO. 464 दिनांक/Dt- 09.10.2023**

#### **ADMISSION AND REGISTRATION FOR B.Sc.-B.Ed. PROGRAMMES FOR AUTUMN SESSION (2023-24)**

**Fresher B.Sc.-B.Ed. students will physically report to the Institute Hostel by 15.10.2023.**

Candidates who have accepted seats for joining B.Sc.-B.Ed. programmes at IIT Bhubaneswar through National Common Entrance Test (NCET) will be intimated through E-mail from the institute ERP system by 10.10.2023 informing them their **Roll Nos, institute E-Mail IDs & Passwords** and **ERP login IDs & Passwords**. Email will be sent in the Email IDs available in the application form.

**A.** On receiving the email above, candidates are required to Login to the institute Email web server ([mail.google.com/a/iitbbs.ac.in](mailto:mail.google.com/a/iitbbs.ac.in)) and ERP server ([www.erp.iitbbs.ac.in](http://www.erp.iitbbs.ac.in)) and **RESET** both the **Email and ERP passwords**. Subsequently, only the institute **Email id will be used for correspondence with the students**.

#### **B. Fee Payment, ERP Profile Creation, Uploading of Documents:**

- Fees payment, ERP profile creation and uploading of documents** are to be completed by **15.10.2023**
- Visit the institute admission portal** (<https://www.iitbbs.ac.in/admission.php>) for fee details and payment links (also available on the next page).
- Fee Payment details updating** in ERP is to be completed by **15.10.2023 through online mode**. On completion, students will receive a confirmation email from the ERP.
- Upload the documents as listed below (Annexures are attached herewith) and a Passport size colour photograph to ERP. **Please check the list of documents and keep soft copies ready with you for uploading**. Hard copies of all documents must be submitted at the institute at the time of registration. Original documents are to be produced for verification, failing which admission may be cancelled.

##### **List of Documents to be uploaded to ERP:**

- 1) Qualifying Examination Certificate of National Common Entrance Test (NCET).
- 2) 10th class Certificate and Mark Sheet (*keep Photocopy- 1 sets for submission*).
- 3) 10+2 or equivalent Certificate and Mark Sheet (*keep Photocopy- 1 sets for submission*).
- 4) Proof of Date of Birth or Birth Certificate. Original to be produced for verification at the time physical reporting at the Institute
- 5) Caste Certificate as per GOI format / EWS Certificates in the specified format.
- 6) Attested copy of Disability Certificate (For PwD candidates as per Govt. of India format)
- 7) College Leaving Certificate/Migration Certificate. 10) OCI Certificate or PIO Card (if applicable)
- 11) Fee payment transaction details (Institute Fee and Hostel Mess Advance are to be paid separately).**

##### **12) Annexures (to be uploaded to ERP):**

- a) Annexure-I (Student's Profile Form)*
- b) Annexure-II (Declaration /Undertaking from the student & Parents)*
- c) Annexure-III (Antiaging Form)*
- d) Annexure-IV (Health Certificate Form) mandatorily required to submit a copy of the certificate to the Hostel at the time of reporting.*
- e) Annexure-V (Declaration for Sharing of Students Academic Performance)*
- f) Annexure-VI (Anti-Plagiarism Policy)*
- g) Annexure-VII (Use of Internet only for Academic Purpose)*
- h) Annexure-VIII (NSO or NSS or NCC Form)*

All the Annexures can be downloaded on the link i.e. <https://www.iitbbs.ac.in/forms.php>

13) Income Certificate(s) of parent / Guardian (Certificate must be issued by the Authority not below the rank of Tehsildar).

14) Fee Structure:

Fee details	1 <sup>st</sup> Semester
One-time fee (at the time of admission only)	5,900
Caution Money	12,000
Tuition Fee	3,000
Semester Fee	6,500
Medical Insurance Fee	2,390
Hostel Overhead Charges	8,500
Mess Charge	18,000
<b>Total</b>	<b>56,290</b>

\* 100% Tuition Fee Waived for SC/ST/PwD Students. Their total payment is Rs. 53,290/-

\*\* The balance Fee shall be paid by the candidate after deducting the Seat Reservation Fee paid earlier.

1. Click on the below link for Online fee payment. Institute Fee and Hostel Mess Advance are to be paid separately.

(A) Institute Fee: Online payment in ERP (Link - <https://erp.iitbbs.ac.in/index.php>), following the steps as under:

1. Login into ERP
2. Click on "Registration"
3. Click on "Pay Semester fee"
4. Verify the data and press on "Verified and Next"
5. Click on "Pay"
6. Select Mode of Payment and complete the process

(B) Hostel Mess Advance:

(a) Through online (Link-[http://www.iitbbs.ac.in/hostel\\_payment.php](http://www.iitbbs.ac.in/hostel_payment.php))  
OR

(b) Through NEFT (Online Money Transfer for bank loan only):

Canara Bank A/c No. 80072200011951, IFSC Code: CNRB0017282, Canara Bank, Argul Branch,  
Account Holder Name: IIT Bhubaneswar Hostel Account.

N.B:

1. Candidates are required to submit a copy of the Health Certificate (Annexure-IV) to the Hostel at the time of reporting.
2. The candidate has to mention in the transaction narration "His/her name, "Institute Roll No." and "Branch" & "Admission to "B.Sc.-B.Ed." program without which, the payment will not be accepted.
3. If any issue regarding the payment of fees, the students may contact to e-mail: [office\\_fa@iitbbs.ac.in](mailto:office_fa@iitbbs.ac.in) and Telephone: +91674-7134563
4. If any issue regarding profile creation and uploading of documents in ERP, the students may contact the e-mail: [erp.admin@iitbbs.ac.in](mailto:erp.admin@iitbbs.ac.in) and Telephone: at +91674-7138615
5. For any clarification, the student may contact the Academic Section in the email id [office.academic@iitbbs.ac.in](mailto:office.academic@iitbbs.ac.in) and contact no. 06747134463

## F. Commencement of Class

1. The classes for B.Sc.-B.Ed. students will commence from 17.10.2023
2. The class timetable will be available at the earliest on the Institute's website (<https://www.iitbbs.ac.in/timetable.php>).
3. Please visit the Institute Website (<https://www.iitbbs.ac.in/btechadmission.php>) for course contents/Curriculum/Regulations/Academic Calendar and other Academic activities.

*For updates, please keep visiting the Institute website. ([www.iitbbs.ac.in](http://www.iitbbs.ac.in))*

Sd/  
Deputy Registrar (Academics)