

# भारतीय प्रौद्योगिकी संस्थान भुवनेश्वर

### Indian Institute of Technology Bhubaneswar

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File No. 2-14/2013-Estt.

Dt.: 10<sup>th</sup> May 2023

## कार्यालय आदेश /Office Order No.: 139/2023

The undersigned is directed to convey that the Competent Authority has re-constituted a Committee comprising of the following members to look after MoU related matters of the Institute as under:

1. Dean (SRIC)

Chairman

2. Dean (AA&IR)

Member

3. Dean (Acad-PG)

Member

4. Prof.-in-Charge, IPR

Member

5. Assistant Legal Officer

Member Secretarry

### The Terms of Reference:

- 1. Dean (Alumni and International Relation) is the point of Contact from IIT Bhubaneswar for all International MoUs.
- 2. Dean (International Relation) is authorized for all International MoU signatory from IIT Bhubaneswar.
- 3. Dean (SRIC) is authorized for all National MoU signatory from IIT Bhubaneswar.

Deputy Registrar (Estt.)

### Copy to: -

- 1. All Deans/ Heads of School/ Academic Coordinators
- 2. All PICs/ Chairpersons/ Coordinators
- 3. President, Student Gymkhana
- 4. Wardens/ Assistant Wardens
- 5. PIC-Web: With request to update the Institute website
- 6. Deputy Librarian
- 7. Joint Registrar (SG)
- 8. Superintendent Engineer (Civil)
- 9. All Deputy Registrars
- 10. All Assistant Registrars
- 11. Career Development & Placement Officer
- 12. Medical Officer-In-Charge
- 13. All OSDs
- 14. Secretary to Director/Registrar: for kind information please
- 15. Office Order File