



भारतीय प्रौद्योगिकी संस्थान भुवनेश्वर  
**Indian Institute of Technology Bhubaneswar**  
Toshali Bhawan, Satyanagar भुवनेश्वर/Bhubaneswar - 751007  
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No.F. 2-37/2011-Estt.

January 04, 2016

**Office Order**

The undersigned is to convey that the following nodal persons have been identified for the purpose of coordinating Institute transport services.


1. Shri Sambit Ranjan Mohanty, Mobile: 9438803176, Email: sambit@iitbbs.ac.in will coordinate all transport services of the Institute including buses. Shri Mohanty will be assisted by three outsourced persons at three campuses for the purpose of record keeping and smooth operation of the transport services. Contact details of three outsourced persons are as follows:

- |                        |                         |
|------------------------|-------------------------|
| (A) Argul Campus       | – Mobile No. 8895811561 |
| (B) Toshali Campus     | – Mobile No. 9861457773 |
| (C) Samantapuri Campus | – Mobile No. 8093715046 |

2. Shri Debaraj Rath, Deputy Registrar will continue to function as overall coordinator of Institute transport services. Deputy Registrar may assign the responsibility to Dr. S. N. Routray, Assistant Registrar (Engineering Cell) so far as verification of log books, certification of bills for payment to service providers etc. Both Dr. Routray and Shri Mohanty will report to Deputy Registrar.

3. Deputy Registrar will appraise PIC (Argul Campus) and Joint PIC (Argul Campus) from time to time about the transport services and other related issues. Further Deputy Registrar is authorized to assign responsibility to other staff so far as coordination of transport services is concerned.

4. Any requisition from students for special arrangement for buses should be routed through HoS/Warden/Dean (Academic Affairs)/Dean (Students Affair) as the case may be. Such requisitions should be submitted at least two days in advance.

  
(D Gunasekaran)  
Registrar

To

All concerned.

Copy to:

1. All Deans / HoS
2. All PICs / Chairmen
3. Warden / Assistant Wardens
4. Deputy Registrar (F&A)
5. Superintending Engineer (Civil)
6. Medical Officer-in-Charge
7. All Assistant Registrars
8. Security Unity
9. Secretary to Director/ Deputy Director/ Registrar
10. Office Order File