भारतीय प्रौद्योगिकी संस्थान भुवनेश्वर
INDIAN INSTITUTE OF TECHNOLOGY BHUBANESWAR
Argul, Khordha-752050

ADVERTISEMENT No. Rectt./ 01 /Non-Teaching/2022 Dated: 04/05/2022

भारतीय प्रौद्योगिकी संस्थान भुवनेश्वर अभियांत्रिकी, प्रौद्योगिकी, विज्ञान और कला की विभिन्न शाखाओं में शिक्षा और अनुसंधान प्रदान करने के लिए प्रौद्योगिकी संस्थान अधिनियम, 1961 के तहत राष्ट्रीय महत्व का संस्थान है। संस्थान सीधी भर्ती/प्रतिनियुक्ति के आधार पर निम्नलिखित गैर-शिक्षण पदों को भरने के लिए पात्र भारतीय नागरिकों से ऑनलाइन आवेदन आमंत्रित करता है।

Indian Institute of Technology Bhubaneswar is an Institute of National Importance under the Institutes of Technology Act, 1961 to provide for Education and Research in various branches of Engineering, Technology, Science & Arts. The Institute invites **ONLINE applications** from eligible Indian Nationals for filling up the following Non-Teaching posts on Direct recruitment/Deputation basis**.**

Sl. No.	Name of the post	Number of vacancies						Pay Level
		UR	SC	ST	OBC	EWS	Total	
1.	कुलसचिव/Registrar	01	-	-	-	-	01	Level-14 of Pay Matrix ₹ 1,44,200- 2,18,200/-
2.	उप कुलसचिव/Deputy Registrar	02	-	-	-	-	02	Level- 12 of Pay Matrix ₹ 78,800- 2,09,200/-
3.	कार्यपालक अभियंता (सिविल) /Executive Engineer (Civil)	01	-	-	-	-	01	Level-11 of Pay Matrix ₹ 67,700- 2,08,700/-
4.	चिकित्सा अधिकारी/Medical Officer	01	-	-	01	-	02	Level-10 of Pay Matrix ₹ 56,100 - 1,77,500/-
5.	सहायक कुलसचिव / Assistant Registrar	01	-	-	-	-	01	Level-10 of Pay Matrix ₹ 56,100- 1,77,500/-
6.	सहायक कुलसचिव (वित्त और लेखा) /Assistant Registrar (F&A)	-	-	-	01	-	01	Level-10 of Pay Matrix ₹ 56,100- 1,77,500/-
7.	सुरक्षा अधिकारी/Security Officer	01	-	-	-	-	01	Level-10 of Pay Matrix ₹ 56,100- 1,77,500/-
8.	सहायक जनसंपर्क अधिकारी/ Assistant Public Relation Officer	01	-	-	-	-	01	Level-10 of Pay Matrix ₹ 56,100- 1,77,500/-
9.	सहायक कानूनी अधिकारी/ Assistant Legal Officer	01	-	-	-	-	01	Level-10 of Pay Matrix ₹ 56,100- 1,77,500/-
10.	कार्यकारी प्रबंधक/ System Administrator	01	-	-	-	-	01	Level-10 of Pay Matrix ₹ 56,100- 1,77,500/-
11.	नेटवर्क प्रशासक/ Network Administrator	01	-	-	-	-	01	Level-10 of Pay Matrix ₹ 56,100- 1,77,500/-
12.	*सॉफ्टवेयर इंजीनियर/* Software Engineer	01	-	-	-	-	01	Level-10 of Pay Matrix ₹ 56,100- 1,77,500/-
13.	सहायक खेल अधिकारी/ Assistant Sports Officer	01	-	-	-	-	01	Level-10 of Pay Matrix ₹ 56,100- 1,77,500/-
14.	निजी सचिव/Private Secretary	01	-	-	-	-	01	Level- 8 of Pay Matrix ₹ 47,600- 1,51,100/-
15.	कनिष्ठ अभियन्ता (सिविल) / Junior Engineer (Civil)	01	-	-	-	-	01	Level- 6 of Pay Matrix ₹ 35,400- 1,12,400/-
16.	कनिष्ठ अभियन्ता (विद्युत) / Junior Engineer (Electrical)	01	-	-	-	-	01	Level- 6 of Pay Matrix ₹ 35,400- 1,12,400/-
17.	हिंदी अनुवादक/Hindi Translator	01	-	-	-	-	01	Level- 6 of Pay Matrix ₹ 35,400- 1,12,400/-
18.	शारीरिक प्रशिक्षण प्रशिक्षक/ Physical Training Instructor	01	-	-	01	-	02	Level- 6 of Pay Matrix ₹ 35,400- 1,12,400/-
19.	वेब डेवलपर/Web Developer	01	-	-	-	-	01	Level- 6 of Pay Matrix ₹ 35,400- 1,12,400/-
20.	सहायक सुरक्षा अधिकारी/ Assistant Security Officer	01	-	-	-	-	01	Level- 6 of Pay Matrix ₹ 35,400- 1,12,400/-
21.	स्टाफ नर्स/Staff Nurse	01	-	-	01	-	02	Level- 6 of Pay Matrix

Sl. No.	Position							Pay
								₹ 35,400- 1,12,400/-
22.	कनिष्ठ तकनीशियन (सिस्टम)/ Junior Technician (System)	01	-	-	-	-	01	Level- 4 of Pay Matrix ₹ 25,500 – 81,100/-
23.	कनिष्ठ तकनीशियन (नेटवर्क)/ Junior Technician (Network)	01	-	-	-	-	01	Level- 4 of Pay Matrix ₹ 25,500 – 81,100/-
	Total	**23**	**-**	**-**	**04**	**-**	**27**	

Eligibility Criteria of the Regular Posts:

Sl. No.	Position & Pay Level	Essential Educational Qualification / Experience / Job Requirement
1.	**Registrar** Level-14, Pay Matrix: ₹ 1,44,200-2,18,200/- and other allowances as admissible as per Institute norms. Upper Age Limit: 57 years.	**Qualification & Experience:** A Master degree with at least 55% of marks or its equivalent grade of "B" in the UGC seven point scale with experience as under: a) 15 years of experience as Assistant Professor in the Pay level- 11 (AGP of Rs 7000/-) and above or with 8 years of service in Pay Level-12 (AGP of Rs. 8000/-) with experience in Educational Administration, **OR** b) Comparable experience in research establishment and/or other Institutions of higher education, **OR** c) 15 years of administrative experience out of which 8 years shall be as Deputy Registrar in the Pay Level- 12 or equivalent. **(N.B: Appropriate regulations of UGC/MoE issued from time to time shall apply for educational qualification and experience prescribed above.)**
2.	**Deputy Registrar** Level-12, Pay Matrix**:** ₹ 78,800-2,09,200/- and other allowances as admissible as per Institute norms. Upper Age Limit : 50 years	**Qualification & Experience:** A Master Degree with at least 55% of marks or its equivalent grade of "B" in the UGC seven point scale with experience as under: a) Nine years of experience as Assistant Professor in Academic Level- 10 and above with experience in Educational Administration, **OR** b) Comparable experience in research establishment and/or other Institutions of higher education, **OR** c) 5 years of experience as Assistant Registrar or in an equivalent post
3.	**Executive Engineer (Civil)**	**Qualification & Experience:** Bachelor's Degree in Civil Engineering from a recognized Institute/University with experience as under:

	Level-11, Pay Matrix: ₹ 67,700-2,08,700/- and other allowances as per Institute norms. Upper Age Limit : 45 years	a) With total of 12 years of experience in execution and construction of Civil Work including Public Health/Contract Management. **OR** b) Holding analogous post at the same level or worked as an Assistant Executive Engineer in the Pay Level- 10 or its equivalent for a period of 5 years under the Central/State Government including Govt. Autonomous Bodies / Organizations / Public Sector Organizations.
4.	**Medical Officer** Level-10, Pay Matrix: ₹ 56,100-1,77,500/- and other allowances as per Institute norms. Upper Age Limit : 45 years	**Qualification & Experience:** MBBS Degree or equivalent qualification included in any one of the schedules to the Indian Medical Council Act. 1956 (102 of 1956) and must have registered in a State Medical Register or Indian Medical Register. It includes completion of compulsory rotating internship, followed by at least 3 years of experience in a recognizes hospital **OR** Post Graduate diploma in an appropriate branch of Medicine plus at least one year experience in an recognized hospital **OR** MD or MS in an appropriate branch of Medicine. **Desirable:** Post Graduate, preferably MD in General Medicine
5.	**Assistant Registrar** Level-10, Pay Matrix: ₹ 56,100-1,77,500/- and other allowances as per Institute norms. Upper Age Limit : 45 years	**Essential:** Master's Degree or equivalent degree with at least 55% marks on a point scale with excellent Academic record. **Desirable:** i) Professional qualification in area of MBA / LLB /CA/ICWA /CS etc. ii) At least 8 years of relevant experience at supervisory level or equivalent post in Government/Government Research Establishments/ Universities/Statutory Organizations/ Government Organizations of high repute. iii) Knowledge in Computer Applications and Office Automation. iv) Experience in handling Administrative/ Academic / Audit / Establishment matters.

6.	**Assistant Registrar (F&A)** Level-10, Pay Matrix: ₹ 56,100-1,77,500/- and other allowances as per Institute norms. Upper Age Limit : 45 years	**Essential Qualification:** Master's Degree in Commerce or MBA (Finance)/ Bachelors' Degree with CA/ICWA/FCA or equivalent with minimum 55% marks. **Experience:** Must be a Fellow/ Associate Member of the Institute of Chartered Accountants of India or the Institute of Cost Accountants of India with minimum 5 Years of post qualification experience in any Government / PSU/ State / Central Education Institute at Executive level (Pay Level 10 & above). Proficiency in computer & working in Tally ERP 9. **Desirable:** PG Diploma in Computer Applications, working in Central Autonomous Bodies.
7.	**Security Officer** Level-10, Pay Matrix: ₹ 56,100-1,77,500/- and other allowances as per Institute norms. Upper Age Limit : 45 years	**Qualification & Experience:** a) Bachelor's Degree from a recognized University b) More than 10 years' service experience in Police / Para-Military Forces / Defense, holding the rank of and above Deputy Superintendent of Police or Captain in Army or its equivalent in Navy and Air Force with exemplary service c) Holding a valid driving license to ride Jeep/ Motor Cycle **Desirable:** Candidate should have adequate knowledge of firefighting, management of subordinates, capacity to liaise with different Government and Non – Government organization and skill to tackle labor related problems. Experience in any engineering / technical Institutions like IITs/IISERs/IISc/NITs and similar Central Government Institution.
8.	**Assistant Public Relation Officer** Level-10, Pay Matrix: ₹ 56,100-1,77,500/- and other allowances as per Institute norms. Upper Age Limit : 45 years	**Qualification & Experience:** a) POST Graduate degree in Mass Communication / Management or equivalent with 55% marks or its equivalent grade. b) Minimum 5 years' of experience in the field of Public Relation activities of the organization including conducting meetings / programmes, issuing press releases and handling hospitality needs. **Desirable:** Experience in an Institution of National Importance like IITs/IISERs/IISc/NITs or similar central Govt. Institutions. Working knowledge of computer applications.

9.	**Assistant Legal Officer** Level -10, Pay Matrix: ₹ 56,100-1,77,500/- and other allowances as per Institute norms. Upper Age Limit : 45 years	**Qualification & Experience:** Master's Degree of Law from a recognized University / Institute of repute with 5 years' relevant experience OR Bachelors Degree of Law from a recognized University / Institute of repute with 8 years of relevant experience especially in the required field of legal work, IPR claim submission and monitoring. **Desirable:** Experience in an Institution of National Importance like IITs/IISERs/IISc/NITs or similar Central Govt. Institutions. Working knowledge of computer applications.
10.	**System Administrator** Level- 10, Pay Matrix: ₹ 56,100-1,77,500/- and other allowances as per Institute norms. Upper Age Limit : 45 years	**Qualification & Experience:** BE/ B. Tech in CSE/IT/ECE or M.C.A or M.Sc in Computer Science or equivalent with at least 55% marks in the degree. However, a First class degree is desirable. The applicant should have at least 3 years of demonstrated hands-on work experience in a reputed Organization. **Desirable:** • At least 3 years of hands-on experience with various distributions of LINUX, including RedHat (RHEL), CentOS and SLES and windows • Experience in configuring and maintaining technical security solution (firewalls and intrusions detection systems) • Good knowledge of networking principles including routing, subnets, TCP/IP, VLANs, UDP, LAN/WAN networking • Understanding of common network services (Web, mail, SFTP, etc), network vulnerabilities and network attack patterns is must • Experience with security assessment tools (NMAP, Qualys, Nessus, Metasploit, Netcat etc) • Good knowledge of common Internet Protocols and Applications • Setting up complex computing infrastructure (HPC, cluster computing etc) • Perl programming experience preferred • Certification: SANS-GCIH, CCNA, CCSA. Etc • Working knowledge of various security methodologies and processes • Knowledge of TCP/IP protocols and analysis and Applications **Job Requirement:** • Hands-on work experience in server virtualization. • Good hands-on experience in troubleshooting hardware, software and Linux server issues. • Install and test computer-related equipment, good hands-on experience in installation and configuration Linux and Windows servers • Perform software and hardware upgrades, patches and reconfigurations as per the requirement • Hands-on experience in configuration and maintenance of computers/servers including DNS and mail servers • Creating and verifying backups of data.

		• Update computers/servers with new versions of OS and application software. Installing and configuring new hardware and software. • Hands-on experience in shell scripting for automation • Database administration (MySQL and postgres Must) and Apache Web server and shared hosting • SFTP, DNS BIND and systems patching– • Linux security hardening (Linux firewall administration, TCP Wrappers) • Deep knowledge in on latest versions of Operating Systems – Enterprise Linux (CentOS, RHEL, scientific Linux) and window servers • High availability (RedHat Cluster, HAProxy) • Monitoring systems (zabbix and/or Nagios) and analysing system logs • Configuring system (Puppet), scripting language (bash, Python or Perl) • LVM and iSCSI storage configurations and management, SNMP configurations and management • Advanced Linux network configurations (Bridging, static routes etc.) • Networking monitoring to ensure network availability to all servers
11.	**Network Administrator** Level- 10, Pay Matrix: ₹ 56,100-1,77,500/- and other allowances as per Institute norms. Upper Age Limit : 45 years	**Essential:** BE/B.Tech in CSE/IT/ECE or MCA or M.Sc in computer science or equivalent with at least 55% marks in the degree. However, a First class degree is desirable. The applicant should have at least 3 years of demonstrated experience and knowledge in a reputed Organization with CCNA/CCNP certifications (copy to be enclosed) and Good communication skills. **Job Requirement:** • Design, implement & manage LAN and WAN Infrastructure. • Implement Network infrastructure changes as per the requirement. Manage & maintain network firewalls. Maintain DR plan for network Infrastructure. • Coordinate with remote onsite engineers / vendors to get issue resolved. • VPN Gateway administration • Switch based DHCP administration (L2). • Switch based Skills Mandatory knowledge on following: Network switches (L2 and L3) e.g. Cisco, HP, Broadcom, DELL, etc. • Routers and Firewalls e.g. CISCO, Juniper, checkpoint, Fortinet, Sonic wall etc. configuration and trouble shooting. • IDS and IDP administration. • Expertise in Load Balancers. • Evaluate, implement and monitor incoming network change requests

		• Identifying, determining cause of, and correcting voice and data network performance degradation.
		• Identifying potential voice/data network security risks and recommending plan to address or eliminate risks.
		• Addressing and solving "multi-layer" network problems.
		• Knowledge of MPLS, IP, routing protocols, Voice over IP (VoIP) etc.
		• IP based exchange
		• Familiar with circuits (DSx, OCx, Ethernet, SONET facilities).
		• Familiar with Cisco Nexus, routers, Ethernet switches, load balancing devices, sniffers, network tools, VoIP, TDM PBX systems.
12.	**Software Engineer** Level-10, Pay Matrix: ₹ 56,100-1,77,500/- and other allowances as per Institute norms. Upper Age Limit : 45 years	**Qualification & Experience:** BE/B.Tech in CSE/IT/ECE or MCA or M.Sc in Computer Science or equivalent with at least 55% marks in the degree. However, a First class degree is desirable. The applicant should have at least 3 years of demonstrated experience and knowledge in a reputed Organization, preferably in an educational institution. **Desirable:** Experience in Analysis, design and development of ERP/IMS/Software systems for academic operations in Engineering Institutions. Maintenance and enhancements of existing ERP/IMS software development. Knowledge of algorithms and data structures. Requirements analysis. Extensive experience with MySQL database, PostgreSQL, RDBMS, Object-oriented programming, PHP, Java script, HTML, Perl, Awareness of threats relating to web application security.
13.	**Assistant Sports Officer** Level-10, Pay Matrix: ₹ 56,100-1,77,500/- and other allowances as per Institute norms. Upper Age Limit : 45 years	**Qualification & Experience:** Master's Degree in Physical Education/ Sports Sciences with minimum of 55% marks or equivalent grade with relevant full time work experience of five years after Master's Degree. **Desirable:** Applicants should have specialization in at least one sports such as Athletic, Basketball, Weightlifting, Tennis, Squash, Volleyball, Hockey, Swimming, Football, Cricket, Table Tennis, and Badminton. NIS coaching Diploma holders and medal winners in inter University / National games will be given preference. At least three years of work experience in Govt. / Autonomous Bodies or University or college.

14.	**Private Secretary** Level-8, Pay Matrix: ₹ 47,600-1,51,100/- and other allowances as per Institute norms. Upper Age Limit : 35 years	**Qualification & Experience:** a) A Bachelor Degree or its equivalent from a recognized University with 8 years of relevant experience as PA / PS in Govt. / semi Govt. – Central autonomous bodies b) Proficiency in English language, stenography with minimum speed of 100 w.p.m, computer knowledge with key depression speed of 40 w.p.m office application and secretarial practices in interdepartmental / Govt., correspondence, maintenance of daily diary, appointments, meetings
15.	**Junior Engineer (Civil)** Level-6, Pay Matrix: ₹ 35,400-1,12,400/- and other allowances as per Institute norms. Upper Age Limit : 35 years	**Essential:** Bachelor's Degree / Diploma in Civil Engineering from a recognized Institute/University with experience in the field as below: Design & Estimation, Construction & maintenance of building etc under the Central/State Government including Govt. Autonomous Bodies/ Organizations / Public Sector Organizations. **Experience:** i) With a total of 1 years of experience in case of holding Bachelor degree **OR** ii) With a total of 3 years of experience in case of holding Diploma
16.	**Junior Engineer (Electrical)** Level-6, Pay Matrix: ₹ 35,400-1,12,400/- and other allowances as per Institute norms. Upper Age Limit : 35 years	**Essential:** Bachelor's Degree / Diploma in Electrical Engineering from a recognized Institute/University with experience in the field as below: Execution/ supervision / maintenance of Electrical works, under the Central/State Government including Govt. Autonomous Bodies/Organizations/Public Sector Organizations. **Experience:** i) With a total of 1 years of experience in case of holding Bachelor degree **OR** ii) With a total of 3 years of experience in case of holding Diploma

17.	**Hindi Translator** Level-6, Pay Matrix: ₹ 35,400-1,12,400/- and other allowances as per Institute norms. Upper Age Limit : 35 years	**Qualification & Experience:** Master's degree of a recognized Universities or equivalent in Hindi with English as a subject at the degree level **OR** Master's degree of recognized University or equivalent in English with Hindi as a subject at the degree level **OR** Bachelor's degree with Hindi and English as main subjects (which includes term compulsory and elective). **Desirable:** a) Recognized Diploma of Certificate course in translation from English to Hindi and vice- versa b) Two years' experience in translation from English to Hindi and vice- versa in Central or state Government offices including Government Organizations c) Knowledge of operating Hindi application software packages on computer d) Experience in translation of technical & scientific documents.
18.	**Physical Training Instructor** Level-6, Pay Matrix: ₹ 35,400-1,12,400/- and other allowances as per Institute norms. Upper Age Limit : 35 years	**Qualification & Experience:** Bachelor's Degree in Physical Education / Sports Sciences with minimum of 55% marks or equivalent grade with relevant fulltime work experience of 3 years after Bachelor's Degree **Desirable:** Applicants should have specialization in at least one sports such as Weightlifting, Tennis, Squash, Volleyball, Hockey, Swimming, Football, Cricket, Table Tennis and Badminton. N.I.S Coaching Diploma holders and medal winners in inter University / National games will be given preference. At least 1 year of work experience in Govt./ Autonomous Bodies or University or College.
19.	**Web Developer** Level-6, Pay Matrix: ₹ 35,400-1,12,400/- and other allowances as per Institute norms. Upper Age Limit : 35 years	**Essential:** B.Sc. (Computer Science/Information Technology)/ 3 years' diploma (after intermediate/12th standard in science) in Computer Sciences & Engineering/ /Information Technology from an Institution recognized by the Directorate of Training and Technical Education of any State / Govt. of India with minimum 65% marks. At least 2 years of demonstrated experience and knowledge in the relevant field in a reputed organization. Degree should be recognized by UGC / AICTE. **Job Requirement**: • Extensive experience in developing websites • Expertise in HTML5, CSS3, Ajax and JQuery, Python, Bootstrap and JavaScript • Excellent hands on programming experience in PHP • Experience in one of the CMS Joomla/WordPress/Drupal • Experience in web server (Apache) environment • Hands-on experience in MySQL/PostgreSQL Databases • Hands-on experience in AngularJS/ React JS/Node.js /Backbone.js

		- Proficient in using web designing tools/software such as Dreamweaver, Adobe Photoshop - Good understanding of asynchronous request handling, partial page updates - Proven experience in web programming - Expertise in Structured Query Language (SQL) - Knowledge of Model-View-Controller (MVC) architecture - Hands-on experience in web application testing. - Experience in Perl programming - Expertise in working on Linux and Windows environments - Hand on experience in JSON (JavaScript Object Notation)/XML (Extensible Markup Language) - Proficient understanding of cross-browser compatibility issues and ways to work around them - Good understanding of web and application security - Understanding of code versioning tools, preferably Git, SVN - Good knowledge and understanding of architectures of web application technologies - Excellent database programming skills, a good appreciation of design, usability and interactivity, creative skills to turn ideas into workable plans and excellent problem-solving skills. - A solid understanding of how web applications work including security, session management and best development practices - Adequate knowledge of relational database systems, Object Oriented Programming, web application development and Operating Systems - Clear understanding of software development best practices.
20.	**Assistant Security Officer** Level-6, Pay Matrix: ₹ 35,400-1,12,400/- and other allowances as per Institute norms. Upper Age Limit : 35 years	**Essential** a) Graduation with 5 years' relevant experience in the armed or paramilitary forces. b) Should have experience in security, surveillance, handing firearms, firefighting/ Police training and matters pertaining to civic/ staffs unrest. **Desirable:** (i) A retired/released/in service Senior Non-Commissioned Officer/ junior Commissioned Officer of Army/ Navy/ Air Force. (ii) Persons with familiarity with computers, experience in educational or large organizations and with good interpersonal skills will be preferred. (iii) Should have sound health and active habits.

21.	**Staff Nurse** Level-6, Pay Matrix: ₹ 35,400-1,12,400/- and other allowances as per Institute norms. Upper Age Limit : 35 years	**Essential:** Intermediate OR 10+2 OR equivalent and must have passed the examination held by Nursing Council with 3 years course in General Nursing and Mid-wifery, with 1st Division or equivalent grade, with 3 years of relevant experience in Govt./Semi Govt./ Central autonomous bodies/reputed hospitals. **Desirable:** Experience in any reputed hospital recognized by the Central or State Nursing Council. Those possessing degree in Nursing may be granted two advance increments in the scale of pay.
22.	**Junior Technician (System)** Level-4, Pay Matrix: ₹ 25,500-81,100/- and other allowances as per Institute norms. Upper Age Limit : 32 years	**Essential:** B.Sc. (Computer Science) /3 year Diploma in Computer Science or Computer Engineering. 3-year Diploma should be recognized by the Directorate of Training and Technical Education of any State /Govt. of India. (Candidates holding 4-year degree in Computer Science or Computer Engineering, or 3 year MCA, may apply.) Degree should be recognized by UGC / AICTE. Minimum 65% marks in qualifying Diploma / Degree (55% for SC/ST/PWD candidates) **Experience:** Minimum 2-3 years relevant experience in Institute of National/International repute only **Responsibilities:** • Install hardware and software. • Make upgrades and repairs as needed. • Oversee digital security. • Perform maintenance that all systems are operating. • Collect and analyze data to optimize performance. • Train users on hardware and software. • Troubleshoot problems with the system. • "Analyze and monitor server security and make recommendations or implement patches/fixes to address potential security holes" • Research and recommend innovative, and where possible automated, approaches for system administration tasks" • Installation, maintenance and Management of servers • Website development and management **Desirable:** ➢ Ability to create network diagrams and documentation for design and planning of data center, sever room etc. ➢ Proven experience in IT System administration ➢ Experience with databases, networks (LAN, WAN) and patch management ➢ Knowledge of system security (e.g. intrusion detection systems) and data backup/recovery ➢ Ability to create scripts in Python, Perl, html, php or other language ➢ Familiarity with various operating systems and platforms ➢ Resourcefulness and problem-solving aptitude ➢ Excellent communication and writing skills

| 23. | **Junior Technician (Network)**

Level-4, Pay Matrix: ₹ 25,500-81,100/- and other allowances as per Institute norms.

Upper Age Limit : 32 years | <u>**Essential:**</u>
3 year Diploma in Electronics or Electronics and Communication or Computer Engineering. 3-year Diploma should be recognized by the Directorate of Training and Technical Education of any State/Govt. of India. Candidates holding 4-year degree in Electronics or Electronics and Communication Engineering/ Computer Science and Engineering/3 year MCA, may apply. Degree should be recognized by UGC / AICTE. Minimum 65% marks in qualifying diploma / degree (55% for SC/ST/PWD candidates)

Experience: Minimum 2-3 years relevant experience in Institute of National/International repute only.

Responsibilities:
• Manage telecommunication needs
• Design, deploy, and administer the Wireless Infrastructure and supporting systems"
• Recommend upgrades, patches, and new applications and equipment"
• LAN/Wireless Lan installation, trouble shooting and maintenance.
• Oversee local area network and wide area network including both wired and wireless infrastructure

Desirable:
➢ Strong understanding of computer network infrastructure.
➢ Ability to implement, administer, and troubleshoot network infrastructure devices.
➢ Knowledge of application transport and network infrastructure protocols.
➢ Ability to create network diagrams and documentation for design and planning network communication systems.
➢ Ability to work with all levels of IT staff inside and outside the organization.
➢ Ability to think through problems and visualize solutions.
➢ Good analytical and problem-solving skills.
➢ Experience with local area network and wide area network administration
➢ Excellent communication and writing skills |

सामान्य निर्देश/**General Instructions:**

1. उम्मीदवारों को ऑनलाइन प्रक्रिया के माध्यम से आवेदन करना आवश्यक है। सभी मूल शैक्षिक और अनुभव प्रमाण पत्रों की स्कैन कॉपी अपलोड करके ऑनलाइन आवेदन का समर्थन किया जाना चाहिए अन्यथा आवेदन पर विचार नहीं किया जाएगा। ऑनलाइन आवेदन के लिए कृपया संस्थान की वेबसाइट www.iitbbs.ac.in देखें। ऑनलाइन आवेदन जमा करने की प्रारंभिक तिथि **04-05-2022** है और अंतिम तिथि **03-06-2022** है। संस्थान में आवेदन की हार्ड कॉपी प्राप्त करने की अंतिम तिथि **13-06- 2022** है।

   The candidates are required to apply through **ONLINE** process. The online application should be supported by uploading the scan copy of all **ORIGINAL** educational and experience certificates or else the application will not be considered. Please visit Institute website www.iitbbs.ac.in for online application. **The opening date of submission of online application is 04-05-2022** and **closing date is 03- 06-2022. The last date for receipt of hard copy of application in the Institute is 13–06- 2022.**

2. आवेदक की उम्मीदवारी का समर्थन करने के लिए आवश्यक सभी शैक्षणिक योग्यता, अनुभव और अन्य प्रशंसापत्र की स्व-सत्यापित प्रतियों के साथ प्रत्येक पृष्ठ पर विधिवत हस्ताक्षरित ऑनलाइन आवेदन पत्र का एक प्रिंटआउट, 13-06- 2022 या उससे पहले संस्थान में पहुंचना चाहिए। सम्पूर्ण आवेदन स्पीड पोस्ट/कूरियर आदि के माध्यम से भेजा जा सकता है। डाक में किसी भी प्रकार के विलम्ब के लिए संस्थान जिम्मेदार नहीं होगा। अपूर्ण आवेदन या अंतिम तिथि के बाद प्राप्त आवेदनों को अस्वीकार कर दिया जाएगा।

   A printout of the online application form, duly signed in each page along with self-attested copies of all educational qualifications, experience and other testimonials as required to support the candidature of the applicant must reach the Institute **on or before 13 –06- 2022**. The complete application may be sent through **Speed Post /Courier etc.** The Institute shall not be responsible for any postal delay. Incomplete applications or applications received after the last date are liable to be rejected.

3. डाक में देरी / ई-मेल संचार, आचरण और साक्षात्कार के परिणाम और साक्षात्कार या चयन के लिए नहीं बुलाए जाने के कारणों के संबंध में उम्मीदवारों के किसी भी पत्राचार पर विचार नहीं किया जाएगा।

   No correspondence whatsoever will be entertained from the candidates regarding postal delay / E-mail communications, conduct and result of interview and reasons for not being called for interview or selection.

4. आवेदकों को ₹ 500/- (केवल पांच सौ रुपये) की गैर-वापसी योग्य आवेदन शुल्क का भुगतान करना आवश्यक है। हालाँकि, महिला आवेदक, भा.प्रौ.सं. भुवनेश्वर के आंतरिक उम्मीदवार और अनुसूचित जाति / अनुसूचित जनजाति / भूतपूर्व सैनिक / ट्रांसजेंडर श्रेणी या भारत सरकार द्वारा परिभाषित किसी अन्य श्रेणी से संबंधित आवेदक के समय-समय पर आवेदन शुल्क में छूट के लिए, आवेदन शुल्क के भुगतान से छूट दी जाएगी ।

   The applicants are required to pay a non-refundable application fee of **₹ 500/-** (Rupees five hundred only). However, female applicants, internal candidates of IIT Bhubaneswar and the applicants belonging to SC/ST/Ex- Servicemen/Transgender category or any other category as defined by the Govt. of India from time to time for exemption of application fee, would be exempted from payment of application fee

5. एक बार भुगतान किया गया आवेदन शुल्क किसी भी परिस्थिति में वापस नहीं किया जाएगा।

   Application Fee once paid shall not be refunded under any circumstances.

6. आवेदन वाले लिफाफे पर मुद्रित किया होना चाहिए: **"(नियमित / प्रतिनियुक्ति: जो लागू नहीं हो उसे काट दें) के पद के लिए आवेदन"** ।

   The envelope containing the application should be printed with: **"Application for the post of_____ (Regular / Deputation:** *strikeout which is not applicable***)".**

7. उम्मीदवारों को सलाह दी जाती है कि वे ऑनलाइन आवेदन में अपने सही और सक्रिय ई-मेल पता भरें क्योंकि संस्थान द्वारा सभी पत्राचार केवल ई-मेल के माध्यम से किए जाएंगे। उम्मीदवारों को उनके पंजीकृत ई-मेल में परीक्षा/साक्षात्कार कार्यक्रम नियत समय पर ई-मेल किया जाएगा। इसके लिए अलग से कोई पत्र (हार्ड कॉपी) नहीं भेजा जाएगा। इसके अलावा, किसी भी अपडेट के लिए, विज्ञापन में और परिणामों के लिए, बाद में संशोधन, यदि कोई हो, के लिए नियमित रूप से संस्थान की वेबसाइट देखें।

Candidates are advised to fill their correct and active e-mail addresses in the online application as all correspondence will be made by the Institute through e-mail only. Test/Interview schedule will be e-mailed in due course to the candidates in their registered e-mail. No separate letter (Hard copy) will be sent for this purpose. Further, for any updates, please visit the Institute website regularly, for subsequent amendments, if any, in the advertisement and for results.

8. ऑनलाइन आवेदन पत्र में प्रदान की जा रही जानकारी की शुद्धता की जिम्मेदारी आवेदकों की है। ऑनलाइन आवेदन में प्रस्तुत सभी विवरणों को अंतिम माना जाएगा और किसी भी परिवर्तन पर विचार नहीं किया जाएगा। एक बार जमा किए गए आवेदन को किसी भी परिस्थिति में बदला या फिर से जमा नहीं किया जा सकता है। इसके अलावा, ऑनलाइन आवेदन में उम्मीदवार द्वारा दर्ज किए गए किसी भी डेटा/विवरण में परिवर्तन करने के संबंध में किसी भी अनुरोध पर विचार नहीं किया जाएगा, एक बार आवेदन सफलतापूर्वक जमा हो जाने के बाद। यदि बाद की तारीख में यह पाया जाता है कि आवेदन में दी गई कोई भी जानकारी गलत/झूठी है, तो उम्मीदवारी/नियुक्ति रद्द/समाप्त की जा सकती है।

In online application form correctness of information, being provided is the responsibility of the applicants. All the details furnished in the online application will be treated as final and no changes shall be entertained. Application once submitted, cannot be altered or resubmitted under any circumstances. Further, no request with respect to making changes in any data/particulars entered by the candidate in the Online Application will be entertained, once the application is submitted successfully. If it is found at later date that any information given in the application is incorrect / false, the candidature / appointment is liable to be cancelled / terminated.

9. किसी भी पद के लिए आवेदन करने वाले उम्मीदवारों को यह सुनिश्चित करना चाहिए कि वे पद के लिए सभी पात्रता शर्तों को पूरा करते हैं। चयन प्रक्रिया के किसी भी चरण में उनका प्रवेश विशुद्ध रूप से अनंतिम होगा बशर्ते कि वे निर्धारित पात्रता शर्तों को पूरा करते हों। केवल न्यूनतम योग्यता और अनुभव को पूरा करने से ही कोई उम्मीदवार परीक्षा/साक्षात्कार/चर्चा के लिए बुलाए जाने का हकदार नहीं हो जाता।

The candidates applying for any post should ensure that they fulfill all the eligibility conditions for the post. Their admission to any stage of the selection process will be purely provisional subject to confirmation that they satisfy the prescribed eligibility conditions. Mere fulfilment of minimum qualifications and experience does not entitled a candidate to be called for test/interview/discussion.

10. संस्थान किसी भी विज्ञापित पद (पदों) को बिना कोई कारण बताए किसी भी समय वापस लेने और विज्ञापित किसी भी या सभी पदों को भरने या न भरने का अधिकार सुरक्षित रखता है। संस्थान इस प्रकार विज्ञापित पदों की संख्या को बढ़ाने/घटाने का अधिकार भी सुरक्षित रखता है।

The Institute reserves the right to withdraw any advertised post(s) at any time without assigning any reason and also to fill or not to fill any or all the posts advertised. The Institute also reserves the right to increase / decrease the number of the post so advertised.

11. किसी विशेष पद के लिए साक्षात्कार किए गए लेकिन उपयुक्त नहीं पाए जाने वाले आवेदकों को विशेषज्ञता के उसी क्षेत्र में निचले पद के लिए विचार किया जा सकता है।

Applicants interviewed for a particular post but not found suitable may be considered for the lower post in the same area of specialization.

12. योग्यता और अनुभव के आधार पर, योग्य मामलों में एक उच्च शुरुआत/वेतन (वृद्धि) की पेशकश की जा सकती है।

Depending upon the qualification and experience, a higher start/salary (increment) may be offered in deserving cases.

13. एक से अधिक पदों के लिए आवेदन करने वाले उम्मीदवारों को अलग-अलग आवेदन पत्र में आवेदन करना चाहिए। अलग से आवेदन शुल्क का भुगतान भी करना होगा (जैसा लागू हो)।

Candidates applying for more than one post should apply in separate application forms. Separate application fees will also be required to be paid (as applicable).

14. जिन उम्मीदवारों ने पीएसयू/स्वायत्त निकायों से अनुभव प्रमाण पत्र जमा किया है और उनके वेतनमान अलग हैं, उनके अनुभव पर विचार करने के लिए समकक्ष प्रमाण पत्र प्रस्तुत करने की जिम्मेदारी उनकी है। अन्यथा, उस अनुभव को ध्यान में नहीं रखा जा सकता है।

The candidates who have submitted experience certificates from PSU/Autonomous bodies and their pay scales are different, it is their responsibility to submit equivalent certificate for consideration of their experience. Otherwise, that experience may not be taken into account.

15. सरकारी/अर्ध सरकारी संगठनों/स्वायत्त निकायों में कार्यरत व्यक्तियों को सतर्कता मंजूरी के साथ उचित माध्यम से अपना आवेदन प्रस्तुत करना चाहिए। हालांकि, वे आवेदन की अग्रिम प्रति भेज सकते हैं। जो लोग उचित माध्यम से अपने आवेदन को संसाधित करने में असमर्थ हैं वे साक्षात्कार के समय अपने वर्तमान नियोक्ता से सतर्कता मंजूरी के संबंध में स्पष्ट रूप से उल्लेख करते हुए 'अनापत्ति प्रमाणपत्र (एनओसी)' जमा कर सकते हैं। हालांकि, उन्हें अपने आवेदन के साथ एक अंडरटेकिंग जमा करनी चाहिए कि साक्षात्कार के समय एनओसी जमा किया जाएगा। ऐसे उम्मीदवारों के बिना शपथ पत्र के सीधे आवेदन पर विचार नहीं किया जाएगा।

Persons employed in Government/Semi Government Organizations/Autonomous Bodies should submit their application through proper channel with vigilance clearance. However, they may send an **advance copy** of the application. **Those who are unable to process their application through proper channel may submit 'No Objection Certificate (NOC)' mentioning clearly regarding vigilance clearance from their present employer during the time of interview.** However, they should submit an undertaking with their application that the NOC would be submitted at the time of interview. Direct application from such candidates without undertaking will not be entertained.

16. भारत सरकार के मानदंडों के अनुसार एससी/एसटी/ओबीसी/पीडब्ल्यूडी/भूतपूर्व सैनिकों/केंद्र सरकार के कर्मचारी के लिए आयु में छूट दी जाएगी। ओबीसी (नॉन क्रीमी लेयर) प्रमाणपत्र आवेदन की प्राप्ति से एक वर्ष पहले का नहीं होना चाहिए। IIT प्रणाली के तहत काम करने वाले कर्मचारी, जो अन्यथा शैक्षिक रूप से योग्य हैं, आयु में 50 वर्ष तक की छूट के पात्र होंगे। आंतरिक उम्मीदवार के लिए कोई ऊपरी आयु सीमा नहीं है।

Age relaxation shall be given for SC/ST/OBC/PWD /Ex-servicemen/ Central Govt. Employee as per GoI norms. OBC (Non Creamy Layer) certificate should not be earlier than one year prior to the receipt of the application. Employees working under IIT system, who are otherwise educationally qualified, would be eligible for age relaxation up to 50 years of age. For Internal candidate there is no upper age limit.

17. आयु सीमा निर्धारित करने की निर्णायक तिथि ऑनलाइन आवेदन प्राप्त करने की अंतिम तिथि होगी।
The crucial date for determining the age limit shall be the closing date for receipt of on-line applications.

18. संस्थान को शॉर्ट लिस्टिंग और चयन के लिए आवेदक की स्क्रीनिंग और परीक्षण का तरीका तय करने का अधिकार है।
The Institute has the right to decide the mode of screening and testing the applicant for short listing and selection.

19. संस्थान अनुसूचित जाति / अनुसूचित जनजाति / अन्य पिछड़ा वर्ग / भूतपूर्व सैनिक आदि के उम्मीदवारों के संबंध में आरक्षण नियमों का पालन करेगा जो की कि समय-समय पर जारी भारत सरकार के दिशानिर्देशों के अनुसार हो सकता है।
Institute shall follow reservation rules with respect to candidates belong to SC/ST/OBC/Ex – Servicemen etc. as the case may be as per the guidelines of the Govt. Of India issued from time to time.

20. जब लिखित परीक्षा/व्यापार परीक्षा/साक्षात्कार के लिए पर्याप्त संख्या में आवेदक उपलब्ध न होने पर, बोर्ड/निदेशक के पूर्व अनुमोदन से केवल शॉर्ट-लिस्टिंग समिति की न्यायोचित सिफारिशों पर किसी केंद्रीय तकनीकी संस्थान/विश्वविद्यालय/अनुसंधान संस्थान में समान पद धारण करने वाले व्यक्ति के मामले में या असाधारण मेधावी उम्मीदवारों के मामले में शैक्षिक योग्यता और/या अनुभव में छूट (भारत सरकार के नियमों द्वारा दी गई छूट से परे) पर विचार किया जा सकता है।

Relaxation in educational qualification and / or experience (beyond the relaxation given by GoI rules) may be considered in case of person holding analogous position in a Central Technical Institute/University/ research Institute OR in case of exceptionally meritorious candidates, with prior approval of the Board / Director, only on the justifiable recommendations of the Short-listing Committee, whenever sufficient numbers of applicants are not available for written test/trade test/interview.

21. उम्मीदवारों को सत्यापन के लिए परीक्षण / साक्षात्कार में उपस्थित होने के समय या उससे पहले मूल दस्तावेज प्रस्तुत करने होंगे।

Candidates have to produce the original documents at the time of or before appearing in Test / Interview for verification.

22. संस्थान एक ऐसा कार्यबल बनाने का प्रयास करता है जो लिंग संतुलन को दर्शाता है और महिला उम्मीदवारों को आवेदन करने के लिए प्रोत्साहित किया जाता है।

The Institute strives to have a workforce which reflects gender balance and women candidates are encouraged to apply.

23. चयन की प्रक्रिया में अनजाने में होने वाली किसी भी गलती के मामले में, जिसे नियुक्ति के प्रस्ताव के जारी होने के बाद भी किसी भी स्तर पर पता लगाया जा सकता है, संस्थान उम्मीदवारों को किए गए किसी भी संचार को वापस लेने / रद्द करने / संशोधित करने का अधिकार सुरक्षित रखता है।

In case of any mistake occurring inadvertently in the process of selection, which may be detected at any stage even after the issue of offer of appointment, the Institute reserves the right to withdraw/cancel/modify any communication made to the candidates.

24. यह विज्ञापन कुछ प्रशासनिक अत्यावश्यकताओं के कारण विज्ञापन संख्या Rectt./ 01 / गैर शिक्षण /2020 दिनांक - 16.12.2020 के रद्द होने के बाद प्रकाशित किया गया है। संस्थान की भर्ती एवं प्रोन्नति नीति (RPP-21) के अनुसार विभिन्न नामों के साथ पुनः विज्ञापित वही पद नीचे दिए गए हैं:

क्रम.सं.	पुराने विज्ञापन के अनुसार	नए विज्ञापन के अनुसार
1.	सहायक कुलसचिव	सहायक कुलसचिव (एफ एंड ए)
2.	प्रोग्रामर	सॉफ्टवेयर इंजीनियर
3.	खेल अधिकारी	सहायक खेल अधिकारी
4.	कनिष्ठ अनुवादक अधिकारी	हिंदी अनुवादक

This advertisement is published after cancellation of the advertisement No. Rectt./ 01 /Non-Teaching/2020 Dated – 16.12.2020 due to some administrative exigencies. Same post which are re-advertised with different nomenclatures as per the Recruitment & Promotion policy (RPP-21) of the Institute, are as below:

Sl. No.	As per old advertisement	As per new advertisement
1.	Assistant Registrar	Assistant Registrar (F&A)
2.	Programmer	Software Engineer
3.	Sports Officer	Assistant Sports Officer
4.	Junior Translator Officer	Hindi Translator

25. वे उम्मीदवार जो पहले ही ऑनलाइन माध्यम से आवेदन किया है और पिछले विज्ञापन संख्या **Rectt./ 01 / गैर-शिक्षण / 2020 दिनांक - 16.12.2020** के अनुसार अपनी हार्ड कॉपी जमा कर दी है, पुराने आवेदन संख्या का उल्लेख करते हुए फिर से ऑनलाइन के माध्यम से आवेदन करने की आवश्यकता है। उन उम्मीदवारों के लिए आवेदन शुल्क लागू नहीं होगा।

The candidate already applied through On-line application and submitted their hard copy against the previous advertisement No. Rectt./ 01 /Non-Teaching/2020 Dated – 16.12.2020, need to apply again mentioning old application no. through online and send the hardcopy to the Institute as per the instruction at Sl.No.2. The application fees for those candidates shall not be applicable.

26. चयन और भर्ती प्रक्रिया के संबंध में कोई भी विवाद कटक और भुवनेश्वर के क्षेत्राधिकार वाले न्यायालयों के अधीन होगा।

Any dispute with regard to the selection and recruitment process shall be subject to Courts having jurisdiction at Cuttack and Bhubaneswar.

27. चयन की प्रक्रिया में होने वाले किसी भी विवाद/अस्पष्टता के मामले में, पात्रता, आवेदनों की स्वीकृति या अस्वीकृति, चयन के तरीके, परीक्षा/साक्षात्कार के संचालन से संबंधित सभी मामलों में निदेशक भा.प्रौ. सं. भुवनेश्वर का निर्णय अंतिम होगा और इस संबंध में किसी भी व्यक्ति से पूछताछ या पत्राचार पर विचार नहीं किया जाएगा।

In case of any dispute/ambiguity that may occur in the process of selection, the decision of the Director IIT Bhubaneswar in all matters relating to eligibility, acceptance or rejection of

applications, mode of selection, conduct of examination/ interview will be final and no query or correspondence will be entertained in this connection from any individual.

प्रतिनियुक्ति के आधार पर आवेदन करने वाले उम्मीदवारों के लिए अतिरिक्त निर्देश।
Additional Instructions for candidates applying on deputation basis.

a. प्रतिनियुक्ति के आधार पर आवेदन 3 साल की अवधि के लिए होंगे। प्रतिनियुक्ति पर नियुक्ति के मामले में, पद पर आमेलन रिक्ति की उपलब्धता के अधीन है।
Applications on Deputation basis shall be for a period of 3 years. In case of appointment on deputation, absorption to the post is subject to the availability of vacancy.

b. **प्रतिनियुक्ति द्वारा नियुक्ति के लिए ऊपरी आयु सीमा आवेदन प्राप्त करने की अंतिम तिथि के अनुसार 56 (छप्पन) वर्ष से अधिक नहीं होगी।**
The upper age limit for appointment by deputation shall not exceed 56 (fifty-six) years as on the closing date of receipt of applications.

c. सरकारी/स्वायत्त/सार्वजनिक क्षेत्र के उपक्रमों में सेवारत व्यक्तियों को सतर्कता मंजूरी, पिछले पांच वर्षों के एसीआर/एपीएआर की सत्यापित प्रति के साथ उचित माध्यम से आवेदन की हार्ड कॉपी अग्रेषित करनी चाहिए।
Persons in service of Govt. / Autonomous/PSU should forward hard copy of application through proper channel along with vigilance clearance, attested copy of last five years ACR/ APAR's.

d. आवेदन की हार्ड कॉपी संवर्ग नियंत्रण प्राधिकारी द्वारा अग्रेषित की जानी चाहिए।
Hard Copy of application should be forwarded by the Cadre Controlling Authority.

e. प्रतिनियुक्ति पर नियुक्ति के अन्य नियम और शर्तें भारत सरकार / डीओपीटी द्वारा पत्र संख्या 6/8/2009-इएसटीटी (वेतन II) दिनांक 17.06.2010 द्वारा जारी दिशा-निर्देशों के अनुसार और समय-समय पर संशोधित के अनुसार शासित होंगी।
Other terms and conditions of the appointment on deputation will be governed in accordance with the guidelines issued by the GoI / DoPT vide letter No.6/8/2009-Estt (Pay II) dated 17.06.2010 and as amended from time to time.

f. नियमों में निहित किसी भी बात के होते हुए भी, प्रतिनियुक्ति पर नियुक्त व्यक्ति और जो सीधी भर्ती के प्रयोजनों के लिए निर्धारित पात्रता मानदंड को पूरा करते हैं, डीपीसी द्वारा रिक्ति और प्रदर्शन मूल्यांकन की उपलब्धता के अधीन, अवशोषण के लिए पात्र होंगे।
Not withstanding anything contained in the Rules, persons appointed on Deputation and who fulfil the eligibility criteria laid down for purposes of Direct Recruitment, shall be eligible for absorption, subject to the availability of vacancy and performance evaluation by the DPC

g. ऐसा आमेलन इस शर्त के अधीन होगा कि प्रतिनियुक्त व्यक्ति आमेलन के लिए अपने विकल्प का प्रयोग करता है और उसके मूल विभाग/संवर्ग नियंत्रक प्राधिकारियों को उसके संस्थान में समाहित होने पर कोई आपत्ति नहीं है।
Such absorption shall be subject to the condition that the person on deputation exercises his/her option for absorption, and his/her parent department/cadre controlling authorities do not have any objection to him/her being absorbed in the Institute.

आवेदन के साथ जमा किए जाने वाले दस्तावेजों की जांच सूचि।
Check-list of documents to be submitted along with the application.

i) प्रत्येक पृष्ठ पर विधिवत हस्ताक्षरित ऑनलाइन आवेदन का प्रिंटआउट।
Printout of online Application duly signed in each page.

ii) सभी प्रमाणपत्रों की सेल्फ अटेस्टेड कॉपी, एसएससी/एचएससी/मैट्रिक की मार्कशीट आगे जमा करनी होगी।
Self-Attested copies of all certificates, Mark sheets from SSC/HSC/Matriculation onwards.

iii) किसी अन्य प्रासंगिक प्रमाण पत्र / प्रशंसापत्र की स्व-सत्यापित प्रतियां, जैसा कि आवेदन में उल्लिखित है।
Self-attested copies of any other relevant certificates / testimonials, as mentioned in the application.

iv) भारत सरकार के मानदंडों के अनुसार स्व-सत्यापित प्रतियां सामुदायिक प्रमाण पत्र (एससी / एसटी / ओबीसी) और भूतपूर्व सैनिक आदि। ओबीसी श्रेणी के उम्मीदवारों के मामले में, नवीनतम नॉन-क्रीमी लेयर प्रमाणपत्र आवश्यक है।
Self-attested copies Community Certificates (SC/ST/OBC) & Ex-Servicemen etc. as per Govt. of India norms. In case of OBC category candidates, latest non-creamy layer certificate is essential.

v) सक्षम अधिकारियों द्वारा जारी अनुभव प्रमाण पत्र की स्व-सत्यापित प्रतियां।
Self-Attested copies of experience Certificates issued by the Competent Authorities

ऑनलाइन आवेदन जमा करने से संबंधित किसी भी कठिनाई को recruitment@iitbbs.ac.in पर भेजा जा सकता है
Any difficulties relating to submission of online application may be sent to recruitment@iitbbs.ac.in

ऑनलाइन आवेदन का प्रिंटआउट भेजने का पता इस प्रकार है:
Address for sending the printout of the online application is as follows:

पता/Address:
सहायक रजिस्ट्रार (भर्ती)
भारतीय प्रौद्योगिकी संस्थान भुवनेश्वर
अर्गुल, जाटनी
खोरधा - 752050
उड़ीसा

Assistant Registrar (Recruitment)
Indian Institute of Technology Bhubaneswar
Argul, Jatni
Khordha – 752050
Odisha

<div align="right">

कुलसचिव
Registrar

</div>

<u>**FORMAT FOR NOC/VIGILANCE CLEARANCE**</u>

(The endorsement below is to be signed and forwarded by the Head of the Department/ Employer of the Organization/ Institution in the case of in-service candidate whether in permanent or temporary capacity)

Forwarded to INDIAN INSTITUTE OF TECHNOLOGY BHUBANESWAR.

The applicant Dr./Mr./Mrs./ Ms. _____ who has submitted this application for the post of _____ in Indian Institute of Technology Bhubaneswar has been working in this organization namely _____ in the temporary /permanent capacity since _____ in the Pay Level Rs._____.

He/She is drawing a basic pay of Rs._____His/Her next increment is due on _____.

Further, it is certified that no disciplinary/vigilance case has ever been held or contemplated or is pending against the said applicant. There is no objection for his/her application being considered by Indian Institute of Technology Bhubaneswar.

<div align="right">

Signature of the forwarding officer
SEAL

Name:_____

Designation:_____

Place:_____

</div>

Date:__