



**भारतीय प्रौद्योगिकी संस्थान भुवनेश्वर**  
**Indian Institute of Technology Bhubaneswar**  
**प्रायोजित अनुसंधान एवं औद्योगिक परामर्श**  
**Sponsored Research and Industrial Consultancy (SRIC)**

**LEAVE FOR PROJECT WORK\***

Application for Leave and Advance			
Name		Project Code	
School/Centre		Designation	
Station Leaving Details		Duration	
** Purpose			
Leave Address			
Leave Arrangements (Classes/ Other responsibilities)			
*** Amount of TA Advanced Required	Rs. _____ (Rupees _____)		
Date:		<b>Signature of faculty (if not PI)</b>	
Date:		<b>Signature of the Principal Investigator</b>	
Recommended/Not Recommended		<b>Head of School</b>	

**For SRIC Section use only**

Fund Position & pending Advance if any: Rs.	Approved / Not Approved
<b>SRIC Section</b>	<b>Dean (SRIC)</b>

- N.B.:** (i)\* Project leave normally should not exceed 4 days in a month and 15 days in a semester.  
This form is meant for faculty only.
- (ii) \*\* Supporting documents need to be attached for reference.
- (iii) \*\*\* Advance should be adjusted within 15 days of completion of the visit.