	भारतीय प्रौद्योगिकी संस्थान, भबु नेश्वर,
	INDIAN INSTITUTE OF TECHNOLOGY BHUBANESWAR

Procedure for Verification of Degree Certificate / Education.

The Following formalities need to be completed by the Agency while forwarding the education verification requests.

1. The request may be sent to ar.acad@iitbbs.ac.in with scanned copy of attached filled in application form along with copy of degree certificate.

2. The verification charges of Rs. 2,000/- (Rupees Two Thousand Only) should be paid through NEFT to the Account Number mentioned below. The UTR No of the NEFT must be mentioned in the application form for verification, without this verification can't be made.

Name and designation of Account Holder -	**REGISTRAR, IIT BHUBANESWAR**
Bank A/c No -	**30824066553**
IFSC Code of the Branch -	**SBIN0004414**
Bank Name -	**State Bank of India, Fortune Tower Bhubaneswar**

3. The verification procedure will be completed within 05 working days from date of receipt **of** payment.

4. For any further queries please contact:

   Asst. Registrar (Academics)
   Indian Institute of Technology Bhubaneswar
   Argul, Khordha-752050
   Contact: 0674-7134578
    E-mail: ar.acad@iitbbs.ac.in

Application for Verification of Degree Certificate / Education

To

The Assistant Registrar (Academics)
Academic Section
IIT Bhubaneswar

Sir

We need the verification of the following alumnus of IIT Bhubaneswar, Odisha. The details are as follows:

1. Name of the Student :_____

2. Name of the Programme :_____

3. Batch and Roll No :_____

4. Year of joining in the Institute :_____

5. Year of passing from the Institute :_____

6. CGPA obtained :_____

7. Purpose of verification :_____

8. Name of the Agency :_____

9. Address of the Agency :_____

10. Consent obtained from the :_   Yes / No
    Alumnus education verification

11. NEFT UTR No   _Dt.___/___/____ for Rs._____

Official seal of the agency	Signature
	Name and Designation
	Contact No:
	E-Mail ID:

Encl: Copy of the Degree Certificate.

For Use of IIT Bhubaneswar

The above details are verified and found correct/ false.

Checked By:	Official Seal	Assistant Registrar
(Academic)		