

## भारतीय प्रौद्योगिकी संस्थान भुवनेश्वर

## Indian Institute of Technology Bhubaneswar

Toshali Bhawan, Satyanagar भुवनेश्वर/Bhubaneswar - 751007

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दिनांक/Date: February 22, 2018

## कार्यालय आदेश / Office Order

The undersigned is directed to convey that the Competent Authority has constituted a Standing Disposal Committee (SDC) consisting of the following members to look after all disposal cases of the waste materials /unserviceable/ surplus stores of the Institute including write off cases:

1.	Prof. Swarup Mohapatra, SMS	-	Chairperson
2.	Dr. S. B. Karanki, SES	-	Member
3.	Dr. Animesh Mandal, SMM&ME	-	Member
4.	CSO/ASO		Member
5.	Assistant Registrar (S&P)	-	Member - Convenor

The committee may co-opt any member at their convenience.

कुलसचिव/Registrar

To

The Chairperson and all Members of the above Committee.

## प्रतिलिपि / Copy to:

- 1) All Deans/Heads of Schools/ Academic Coordinators
- 2) All PICs/ Chairpersons/ Coordinators
- 3) Warden / Assistant Wardens
- 4) President, Student Gymkhana
- 5) PIC-Web: With request to update the Institute website
- 6) Joint Registrar (F&A)
- 7) Superintending Engineer (Civil)
- 8) All Assistant Registrars
- 9) Career Development & Placement Officer
- 10) Medical Officer- in- charge
- 11)CSO
- 12) All OSDs
- 13) ERP Unit
- 14) Secretary to Director / Registrar
- 15) Office Order File