Instruction to the candidates for Online Mock Test & Written Test for Admission to the Autumn Semester PhD programme 2021-22

Dear Candidate

Please appear for the applicable tests online by clicking on the link below. You are requested to complete the **Mock Test from 10 AM on 11th** June **till 11:59 PM on the day before the exam**, after which you will not be able to take the Mock test. To start the Mock Test Click on the link below.

Use the Login id: ?? and Password: ??. (**The candidates will get the Login ID and password through his/her email**)

Written Test is starting from 14th June'2021 -22nd June' 2021. Check your written test date in the call letter from IIT Bhubaneswar.

You can start the test (on your date of the test) by clicking on https://wheebox.com/iitbbsphdtest and logging in using Your Login ID and Password as follows:-

Login ID:-???????????????????

Password:- ?????????????

After logging in, click on the **TEST** assigned to you, read the instructions carefully and start the test.

Below are the instructions for writing the test. We request you to **READ** it thoroughly before attempting the **TEST**.

TEST Instructions:-

TEST is a Multiple Choice Question (MCQ) and Subjective questions based assessment. You can go to previous questions once answered.

1. This link is for **one time use only**. Please sit in a quiet uninterrupted place before starting the test.

2. There will be no negative marking.

3. All questions are compulsory. Please attempt all questions.

4. **The TEST will be proctored and is to be given on a desktop or laptop or Mobile phone which has a webcam / camera. There will be photographs taken at random intervals during the test. Anyone using unfair means will NOT be allowed to continue with the TEST. This is an image proctored test. Candidates who do not have a webcam/front camera, will NOT be allowed to take the test.**

5. Please make sure that your Desktop/Laptop/Mobile phone is fully charged before appearing for the examination as a measure against unexpected power outages.

6. All the **Multiple Choice Questions (MCQs)** should be answered only through online and not on paper.

7.Laptop/Desktop Users for answering Descriptive questions:

1.For typing answers in the Text box:

(i)Type in the answer as text in the Text box provided on the screen for each descriptive question, one after another.

(ii) In case if you want to upload any images, diagrams or equations as a part of your answer, please follow the below steps for uploading an image, diagrams or equations as a part of your answer using QR Code scanner application.

* Steps for the uploading an image, diagrams or equations as a part of your answer using QR Code scanner application:

i) Draw the required image / diagram / equation on a plain A4 sheet paper as required

ii) Click on the option to upload an image / diagram / equation on the test screen. A **QR** Code shall be generated on the test screen

iii) Open the QR Code scanning application and scan the QR Code using your mobile phone camera.

iv) Post scanning the QR Code, you can take an image using your mobile phone camera and upload the image / diagram / equation to your answer. (Note: Pl. click **allow** for camera permission)

Note: you will be able to upload only a single image with each QR code. In case you would like to upload multiple images / diagrams / equations using your mobile phone, you will have to scan a QR code separately. Note that each QR Code is valid only for 60 Seconds after which you will have to scan a new QR Code.

The following mobile applications for QR Code scanning are recommended for Android & IoS Mobile phones:

Android: https://play.google.com/store/apps/details?id=com.geekslab.qrbarcodescanner.pro&hl=en_IN

IoS: https://apps.apple.com/in/app/qr-code-reader/id1200318119

2.For writing answers in A4 sheets:

Candidates who would like to write the answers completely on a plain A4 sheet and upload the same instead of typing the answers in the Text Box provided on the examination platform,

you can write the question-wise answers on a plain A4 sheet and **upload it by using a mobile phone by scanning QR Code***(Click: *Upload answer sheet using – mobile*). You will have to scan each side of the written answer sheet separately using a separate QR code **(OR) by a Web Camera**(Click: *Upload answer sheet using – webcam*). You will have to upload each side of the written answer sheet separately.

We request you to keep a sufficient number of plain A4 sheets & stationery handy well in advance for this purpose.

8.Mobile users for answering Descriptive questions:

Candidates taking test using a mobile phone can click the image of the answer sheet (A4 sheet) using camera option (Click: Upload Answer sheet using – camera) on test window to upload images. Back camera of the mobile phone will open to click the answer sheets image and upload.

Please note that you will have to upload the answer of each descriptive type question against the question number appearing on the screen.

9.Please make sure you make the final submission only after completing the examination. You will be asked to confirm in case you accidentally try submitting the examination before the completion of the duration. Please note that once you make the final submission, you will not be able to take up the examination again.

10.For Android phone users IF ANYONE receives a warning for "low memory" is on mobile while uploading answer sheet. Please follow following instructions –

(a) Go to settings (b) Search for Developer options (c) If developer options are not enabled then go to about phone then click on "built number" or version 8 times and developer options turned ON (d) Click on developer option (e) Then find "don't keep my activity" (f) TURN OFF.

1. In case if you are facing any technical issues during the examination, please reach out to below Wheebox Support team.

You can drop a mail to Wheebox Support Mail ID: <u>support@wheebox.com</u>

Call on – 01206740105

This is an auto proctored test. Webcam of your system will be used to capture your images.

2. Environment check will cross verify the working condition of your webcam.
3. It is advisable to turn off any chat application (like Google talk, yahoo messenger etc), antivirus, auto updates and any other notifications.
4. It is advisable to keep window in 100% zoom to easily allow camera to do so press "Ctrl + 0".
5. Do not try to cover or unplug the camera of your system. If found, then it will be considered for the cancellation of your exam.
6. Real Time Monitoring will start during the exam after you click on the **NEXT** button.

System requirements

8. The candidate will be allowed to take the exam as per the allocated subject

9. Please ensure that you are seated alone in a room for taking the examinations. Also ensure that you are seated in a **well illuminated** area for taking the examination.
10. Please note that the following hardware and software requirements:

Hardware	Operating System	Browser
Laptop with embedded camera	Windows 7 and above	Google chrome
	MAC OS	Google chrome
Desktop with web cam	Windows 7 and above	Google chrome
Smartphone	Android	Google chrome (Android)
	iOS	Safari browser (iPhone)

- Internet Bandwidth: The minimum required bandwidth is 1 Mbps of internet speed on each machine.
- Machine Configuration: RAM - RAM - Minimum 2GB (though 4GB is recommended), Processor Speed- 1.5 Ghz and above. Preferred Operating System – **Windows 10.**
- Preferred browsers: For taking the test, recommended browsers are Google Chrome (Ver. 75 or above), Mozilla Firefox (Ver. 70 or above). **Candidate using any apple device, kindly use GOOGLE CHROME ONLY to take the test. Test till not work on Safari browser.**
- A web camera must be available for the test. Must have Laptop/Desktop for taking the test.
- Microphone is recommended.
- Valid Id proof. –Student ID Card/Government ID Card/Hostel ID Card ONLY
- If your internet disconnects during submission contact the Help centre on the given number and don't close your window.
- **Make sure that pop-up blocker is disabled on your browser. Any notifications related to antivirus, windows update, email notifications etc will be counted as navigation.**
- **Candidates taking test on a mobile phone should make sure that no notifications, messages, calls during assessment as this will be counted as NAVIGATION. After maximum navigation warning, test will get auto-submitted.**

Recommendations –

1. For taking the test, recommended browsers are Google Chrome(Ver. 75 or above), Mozilla Firefox(Ver. 70 or above).
2. Safari browser for I-PHONE users. (mobile)
3. Chrome browser for MAC OS users. (Laptop)

Wishing you all the best.

IIT BHUBANESWAR